

DD/A Registry
81-1381

DDI REGISTRY

2 JUL 1981

Executive Registry
81-4614

MEMORANDUM FOR: Deputy Director of Central Intelligence

STAT

FROM:

Deputy Director for Administration

SUBJECT:

Request to Address the Advanced Intelligence
Seminar -- 7 August 1981

1. You are invited to meet with members of the Advanced Intelligence Seminar on Friday, 7 August 1981, from 0900 to 1000 hours in the DCI Conference Room.

2. The Advanced Intelligence Seminar is a two-week program for 25 officers selected from all components of the Agency. The Seminar participant is generally a seasoned officer of approximately 15 years Agency experience, in the GS-13 to GS-15 grade range. The class includes area analysts, field officers, scientific and technical specialists, and administrative and support officers. They will be examining key domestic and international issues and how these issues will affect Agency trends over the next several years.

3. We would appreciate your spending about an hour with them to share your views of the key issues you see facing the Agency and the Intelligence Community in the coming year or two. We recommend that you address the group for about 20 minutes, leaving the rest of the time for questions and discussion.

STAT

I agree to meet with the Advanced Intelligence Seminar on Friday, 7 August 1981 from 0900 to 1000 hours.

I am sorry to decline.

Date _____

*could accept after 1000
but not at 0900 on 7 Aug*
7/7/81

Per Marie, OTE,